

NOW HIRING: Group Counselor-Job Description

PRIMARY OBJECTIVES

Under the direction of the Executive Director, responsible for addressing the mental health needs of group participants at various locations throughout southwest Michigan. Therapists will assist clients using best practices of group counseling techniques. Counselors will use Well of GRACE group specific curriculums and working in conjunction with community contacts to provide a well-rounded treatment team approach. Will adhere to Michigan ethical standards of practice for counselors/social workers/psychologists.

NATURE AND SCOPE OF POSITION

Therapists, under the direction of the Executive Director, will be part of a team, which will provide a unique comprehensive approach to group therapy for teen girls and women in Berrien County. Therapists will provide group support services at various assigned locations. Well of GRACE has created a group-specific curriculum on self-esteem, boundaries, and coping skills for Club H2O and Surf Club (teens, 13-18 years old). Our eating disorder materials have an A-E outline, therapists must prepare materials for each session and work cohesively with doctor, dietician, therapist and support team members. Oasis materials are used according to group needs with 12 different topical areas outlined. Overall providing Christ-centered care for women and teen girls and aligning with Well of GRACE's mission to help those who are physically, mentally, and spiritually wounded.

PRINCIPAL DUTIES AND RESPONSIBILITIES

Provide mental health services for Well of GRACE Ministries including group support services, being aware of the client's areas of difficulty and providing a healthy environment for individual and group support. Providing clients with the tools they need for personal growth and helping individuals make connections within the greater community to form a multi-faceted support network.

- Collect initial information and evaluate to determine appropriateness of group services for the individual.
- Connect with clients and provide intervention in a timely manner (respond to inquiry within 24 hour time frame), congruent with the nature and extent of the clients' needs, groups availability, and scope of our programming. Provide group counseling to facilitate the changes the client desires or needs.
- Complete group notes, defining and prioritizing the areas to be addressed (boundaries, self-esteem, etc...), working with clients to develop short and long term goals and the strategies for achieving them (Smart goals/completing group curriculum) within a given time frame (6 weeks).
- Create healthy relationships at each site, for a collaborative group experience. We provide groups at area schools, churches, and community agencies where therapists are responsible for scheduling groups, coordinating, and transporting supplies to and from various locations.

- Consults with other professionals both within and outside the agency to facilitate client treatment.
- Maintains mental health reports and records in a timely manner. Provide statistics and documentation required to maintain administrative records.
- Provide educational presentations, as needed, within the agency.
- Collaborates with mental health providers and other professionals as appropriate.
- Participates in supervision with the Executive Director as required by the Board of Directors.
- Promotes positive client relations in accordance with policies and procedures. Serves as an advocate for clients concerning their mental health needs.
- Must be able to perform in a fast paced environment. Must be professional, diplomatic, focused, and non-judgmental.
- Performs other duties as assigned.
- Assists with fundraising and community events, as needed.

MINIMUM QUALIFICATIONS

Master's Degree in Behavioral Health (i.e. Counseling, Psychology or Social Work) or closely related field with at least two years clinical experience. Must be licensed by the State of Michigan. Extensive knowledge of mental health and community resources required.

Please email: mary@wellofgraceministries.com with your Resume & Cover Letter. Thank you.